

BEST PRACTICE

LOCATION:		ARTICLE YEAR:	2008
ACTIVITY:	Competence Assurance	COMPANY:	CEMEX
SUB ACTIVITY:	N/A	COMPANY LOCATION:	Eversley Quarry, Surrey
BEST PRACTICE No:	BP489	COMPANY TEL:	07733 001725

TITLE

Lock off and isolation register

ARTICLE

A register is maintained to record every time a ,lock-off™ occurs. This document is kept in the switch house at the point of isolation. This supplements all the existing safety procedures, including permits to work.

The register records the following:

- Date;
- Equipment locked off;
- Person locking off;
- Time locked off;
- Time lockout removed;
- Date of removal; and
- Permit to work or worksafe used.

This is a further example of good documentation to provide information on a safety issue.

ARTICLE IMAGES