



# BITUMEN DISCHARGE PERMIT (BDP)

**TOP COPY: Retain on site**  
**DUPLICATE: Hand to delivery driver**

Company Name.....  
 Site Name/Location.....  
 Plant Description.....  
 Delivery Company.....

Tank number	A	
Flange number/description	B	
Grade	C	
Safe working capacity, tonnes	D	
Current contents, tonnes	E	
ULLAGE: useable capacity, tonnes	F	
Quantity to be delivered, tonnes	G	
Is the bitumen temp. within the acceptable range for this grade ?	H	
Delivery ticket number	I	
Date	J	

◀ From tank contents gauge  
 ▶ F = D minus E

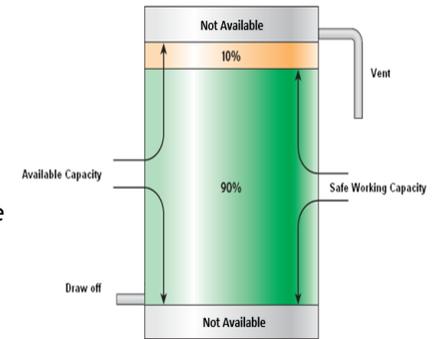


Diagram above is appropriate for both horizontal and vertical tanks

If the delivery is stopped complete the table below

<b>PLANT OPERATOR / SUPERVISOR (Person issuing this BDP)</b> Please confirm the following prior to commencement of delivery/offloading		✓ or X
All boxes A-J completed with correct values and details		
Verification that HLA, HHLA and tank gauge are functioning via test button or weekly test		
Emergency shower tested and is functional on delivery day		
Figure in box F is GREATER than the amount to be delivered (box G)		
Is there the need to discharge part of the load into another tank? (Yes or No)		
If 'yes' to above question, complete the table opposite. Note - a 2 <sup>nd</sup> BDP must be completed		
Have any modifications or repairs been made to the plant since the last delivery? (Yes or No)		
Has the driver's passport been checked and verified that it is valid? (Yes or No)		
Is the site induction in date for this driver? (Yes or No)		
If 'X' is in any box (above or below) do not proceed with delivery. Seek advice from site management and driver's supervisor.		
<b>DELIVERY DRIVER (Person receiving this BDP)</b> Please confirm the following prior to commencement of delivery/offloading		✓ or X
Key (identification) issued matches tank/flange details in boxes A and/or B		
Tank flange and transporter's equipment visually OK for safe connection and delivery		
Grade to be discharged matches the grade in box C		
Figure in box G equates to the delivery ticket amount		
Figure in box E is the same as the contents gauge reading on the receiving tank.		
Place 'X' if there is no gauge or it is unreadable		
Received confirmation that the emergency shower has been checked and is working		
Driver confirms the packing is clean and the flange connection is correct prior to discharge		
Plant Operator/Supervisor Name:	Signature:	
Delivery Driver's Name:	Signature:	

Reason for stopping the delivery (Driver to tick as required)					
Spillage		High Level Alarm		Split Load	
Seen	Informed	Visual	Noise	On Arrival	During Delivery
Driver's comments:					
Action Taken (Customer to tick only one box)					
Wait for ullage		Split load		Return product	
Customer's comments:					

**One of these BDP forms to be completed for every delivery, two or more if the load has to be split**